

TOWN OF WALLINGFORD, CONNECTICUT

TOWN COUNCIL MEETING

Robert F. Parisi Council Chambers

TUESDAY

SEPTEMBER 13, 2022

6:30 P.M.

AGENDA

Moment of Silence

1. Pledge of Allegiance
2. Roll Call

Congratulations and Distribution of Certificates to Wallingford U10 Girls Little League Softball Team winners of the 2022 State Championship.

3. Consent Agenda
 - 3a. Consider and approve Tax Refunds totaling \$14,672.88 (#22 - #88)
Acct. #1001001- 41020 - Tax Collector
 - 3b. Consider and approve a transfer in the amount of \$1,098 from Office Expenses & Supplies Acct. #10040100-56100 to Capital Acct - Youth & Social Services
 - 3c. Acceptance of funds from Operation Fuel for fuel bank application fees and consider and approve Appropriation of funds in the amount of \$450 to Expenditure Acct #21340100-58830 – Youth & Social Services
 - 3d. Acceptance of Donations received for Holiday for Giving and consider and approve Appropriation of funds in the amount of \$390 to Expenditure Acct #21340100-58830 – Youth & Social Services
 - 3e. Acceptance of funds received from Workforce Alliance for the Summer Youth Employment Program and consider and approve Appropriation of funds in the amount of \$14,773 to Expenditure Acct #22702023-51000 - Youth & Social Services
 - 3f. Acceptance of Federal/State Highway Safety grant 2021/2022 Comprehensive DUI Enforcement Program and consider and approve Appropriation of funds in the amount of \$4,910 to Police Overtime Acct #10020050-51400 – Police Dept

- 3g. Consider and approve a transfer in the amount of \$5,013 from Police Equipment Acct. #21220050-57000-10221 to Police Vehicle Acct. #21220050-57000-00965 – Police Dept.
- 3h. Consider and approve Appropriation of funds in the amount of \$119,330 for new vehicle equipment and graphics – Police Dept
- \$19,330 from: Rev-Town Recovery Insurance Acct #1009053-46240
\$35,000 from: Rev-Town Sale of Assets Acct #1009052-47020
\$65,000 from: Rev-Fund Balance
- \$99,330 to: Police Cruiser-Capital Acct #10020050-57000-01111
\$20,000 to: Police ATV-Capital Acct #10020050-57000-TBD
- 3i. Acceptance of Donation from Ms. Joan V. Ginter for R Band’s supplies and expenses and consider and approve Appropriation of funds in the amount of \$100 to Operating Expenses Acct. #10050050-58735 – Parks and Recreation Dept
- 3j. Consider and Approve Budget Amendment for FY 2021/2022 and consider and approve Appropriation of funds in the amount of \$133,000 from Electric Sales Acct #4400 to Taxes Acct #408 – Electric Division
- 3k. Consider and Approve Budget Amendment for FY 2021/2022 and consider and approve Transfer of funds in the amount of \$144,000 – Electric Division
- \$72,000 from: Transmission Exp. Maint. of Plant Equip. Acct #570
\$72,000 from: Distribution Exp. Maint. of Plant Equip. Acct #592
- \$144,000 to: Depreciation Expense Acct #403
- 3l. Consider and approve Appropriation of funds in the amount of \$6,900 for new flow transmitter to Maintenance of Treatment Equipment Acct #431-00652 – Water/Sewer Division
- 3m. Acceptance of Donations received for Holiday for Giving and consider and approve Appropriation of funds in the amount of \$550 to Expenditure Acct #21340100-58830 – Youth & Social Services
- 3n. Acceptance of babysitting registration fees received and approve Appropriation of funds in the amount of \$180 to Expenditure Acct #21340100-58830 – Youth & Social Services
- 3o. Acceptance of Donation received from Masonicare Ashlar Village for new Smartboard and consider and approve Appropriation of funds in the amount of \$1,500 to Miscellaneous Donations Acct #Fund 250 – Fire Dept.

- 3p. Acceptance of Donation received from Wallingford Energy LLC for new Paratech Maxiforce Air Lifting Bag and consider and approve Appropriation of funds in the amount of \$11,000 to Miscellaneous Donations Acct #Fund 250 – Fire Dept.
- 3q. Consider and Approve Transfer of funds for purchase of replacement computers in the amount of \$5,974 from Contingency-General Acct #10019000-58826 to Building Dept-Capital-PC & Accessories Acct #10010550-57000 – Building Dept.
- 3r. Consider and Approve a Resolution authorizing Mayor William Dickinson to enter into and/or amend contractual instruments between the Town of Wallingford and the State of Connecticut Office of Early Childhood for a Child Day Care Program from June 27, 2022 to June 30, 2024 - Mayor
- 3s. Consider and Approve an Agreement between Wallingford Community Day Care Center, Inc. and the Town of Wallingford, which authorizes the Wallingford Community Day Care Center, Inc. to carry out funding programs in the amount of \$1,265,019 as provided in the contract between the Town of Wallingford and the State of Connecticut Office of Early Childhood from June 27, 2022 to June 30, 2024 - Mayor
- 3t. Consider and Approve a Resolution permitting the Wallingford Community Day Care Center, Inc. to borrow from the Town of Wallingford amounts necessary to meet the essential operation expenses of said Day Care Center prior to the time its program is approved for funding from the State of Connecticut - Mayor
- 3u. Consider and Approve Town Council minutes of August 16, 2022.
- 4. **Items Removed from the Consent Agenda**
- 5. **PUBLIC QUESTION & ANSWER PERIOD**
- 6. Executive Session pursuant to CGS Section 1-200 6(b) regarding Attorney Roberts' legal opinion on the Town Council's distribution of ARPA funds – Fishbein
- 7. Update on new Police Headquarters – Police Steering Committee

In accordance with Title II of the Americans with Disabilities Act- Individuals in need of auxiliary aids for effective communication in programs and services of the Town of Wallingford are invited to make their needs and preferences known to the ADA Compliance Coordinator at 203-294-2070 five days prior to meeting date.



Town of Wallingford, Connecticut

JO-ANNE L. RUSCZEK, C.C.M.C. 30

TAX COLLECTOR

CHERYL BRUNDAGE C.C.M.C.

ASSISTANT TO THE TAX COLLECTOR

DEPARTMENT OF FINANCE

45 SOUTH MAIN STREET

P.O. BOX 5003

WALLINGFORD, CONNECTICUT 06492

TELEPHONE (203) 294-2135

FAX (203) 294-2137

September 6, 2022

Honorable William W. Dickinson, Jr.
Mayor, Town of Wallingford
Wallingford, CT 06492

Re: Refund - Account #1001001-41020 - \$14,672.88 (#22 - #88)

Dear Mayor Dickinson:

Attached is a list of refunds for your approval and the approval of the Town Council:

Very truly yours,

Jo-Anne L Ruscze
Tax Collector

APPROVED:

William W. Dickinson, Jr., Mayor

Tim Sena, Comptroller

RECEIVED
MAYOR'S OFFICE
22 SEP -6 AM 10:13

22	Amarante, Michael C & Diane Petersei	58.22		2020-556
23	Mongillo, Marc or Austin, Ashley	3,178.43		2021-277
24	Avila-Gomez, Ricardo	10.00		2021-52026
25	Dillon Logistics Inc	7.68		2020-93167
26	Lopes, Susan D	15.17		2020-72789
27	Rogers, Kylie G	450.69		2018-84152
28	Rogers, Kylie G	399.90		2019-84227
29	Deme, William	904.02		2021-50300
30	Adinolfi, Salvatore M 3rd	128.91		2020-50635
31	Affordable Home Improvements LLC	50.96		2021-50630
32	Apuzzo, Gerald A & Theresa A	27.62		2021-51584
33	Argo, John J	17.34		2020-51534
34	Blakeslee, Amy N	33.00		2021-53709
35	CCI Logistics LLC	73.36	C235907	2021-56614
36	Cardona, Marriane	70.79		2020-55659
37	Cirillo-Haesche, Antonietta R	98.31		2020-57296
38	Cirillo, Michael J 4th	201.33		2021-57472
39	Day, Reynolds R	29.33		2021-59547
40	Dellavecchia, Darrin M	215.60		2021-59951
41	ACAR Leasing	545.95	AM22276	2021-50237
42	33 Fair St LLC	86.97		2020-134
43	Sirois, Jeffrey S	841.00		2021-50134
44	Garden Home Management Corp	474.03		2020-5108
45	Garden Home Management Corp	402.58		2020-16186
46	Comeau Simone A	29.48		2021-3171
47	Cossette, Thomas J	270.94		2021-58418
48	Damen, Beverly W	338.17		2021-59322
49	Doyle, Peter A	9.49		2021-61486
50	Fauchon, Gary R	153.10		2021-63198
51	Goduti, David P	23.44		2021-65660
52	Hajna, Walter P	13.30		2021-66668
53	Hallaback, Ernest E	83.81		2021-66726
54	Kitson-Arnold Elizabeth K	16.41		2021-70866
55	Lanzoni, Lynn E	38.01		2021-71853
56	Mesturini, Mariam R	229.41		2021-75616
57	Napolitano, Frank Jr	18.32		2021-77242
58	Garden Homes	222.57		2020-14277
59	USB Leasing LT	473.59	AC49673	2021-89426
60	USB Leasing LT	542.99	AR95679	2021-89455
61	Mike Albert LTD	383.33	C119111	2021-75876
62	Pagano, Richard J	20.04		2021-79047
63	Paiva, John A	12.90		2021-79104
64	Pascale Vivian L	85.56		2020-85887
65	Prelvukaj, Blerim	72.80		2021-81313
66	Skoczylas, Robert J	130.74		2021-85707
67	Zawacki, Greg W	8.99		2020-92295

68	Astargo, Hernan A	1,886.15		2021-818
69	Bouvier, David C	45.00		2021-54223
70	Candee, Joan M	139.97		2021-55549
71	Colon, Michael E	154.23		2021-57919
72	Fay, Anthony J	52.56		2021-63220
73	DeLauro, Christina M	54.96		2021-59611
74	Forster, William W	9.44		2021-64026
75	Jayanthan, Jay K	159.40		2021-69423
76	Jayanthan, Jay K	84.36		2021-69424
77	Kearney, John J	81.46		2021-70396
78	Lamothe, Eva M	34.42		2020-71618
79	Markiewicz, John B	164.56		2020-73940
80	Poulin, John	6.01		2021-81231
81	Rourke, John W	6.91		2021-83345
82	Shoshani, Gilad M	8.77		2021-85385
83	Sombito-Polick Selah E	40.01		2021-86134
84	Stern, Susan C	42.23		2020-86647
85	Stewart, Marc L	57.80		2019-87899
86	Stewart, Marc L	53.62		2020-86716
87	Yalesville Beauty Corp	71.15	9AJLR5	2021-92046
88	Zandri S Catering Service Inc.	21.29	BA18321	2021-92309
		14,672.88		

TOWN OF WALLINGFORD, CONNECTICUT

36

Honorable William W. Dickinson, Jr.
Mayor, Town of Wallingford

Date: 9/1/22

I. Request for: X transfer of funds
 appropriation of funds

Fund: General Fund
X Other Title Youth & Social Services

Amount: \$1,098.00 FROM: Title Office Expenses & Supplies Acct. No. 10040100-56100

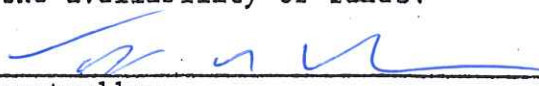
10040100-57000 - TBD

Amount: \$ 1,098.00 TO: Title Capital Acct. No. To Be Determined

Explanation: PER ATTACHED LETTER AS REQUIRED

Submitted by: 
Department/Division Head

Certified as to the availability of funds:


Comptroller

APPROVED -- subject to vote of the Town Council:


Mayor

II. CERTIFICATION OF FINANCIAL TRANSACTION:

The transfer/appropriation of \$ as detailed and authorized above
and as approved by a vote of the Town Council in session is hereby certified.

I hereby certify that this is the motion approved by the Town Council at its
meeting of , 19 .

Town Clerk



Town of Wallingford, Connecticut
Youth & Social Services

RECEIVED
MAYOR'S OFFICE
22 SEP -2 PM 1:22

36.
AMANDA B. MIRANDA
DIRECTOR

GARY REDMAN
PROGRAM COORDINATOR
KIMBERLY STEIN
SOCIAL SERVICES CASEWORKER
MARION GRACEY
COUNSELOR

KELLER L. SCHAFER
SECRETARY

6 FAIRFIELD BOULEVARD
WALLINGFORD, CONNECTICUT 06492
TELEPHONE: (203) 294-2175
FAX: (203) 294-2703

September 1, 2022

The Honorable William W. Dickinson, Jr., Mayor
Town of Wallingford
45 South Main Street
Wallingford, CT 06492

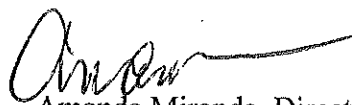
Dear Mayor Dickinson:

I am writing to request a transfer of funds in the amount of \$1,098.00 from Office Expenses & Supplies into a capital account to cover the replacement of two printers in our office.

\$1,098.00	FROM: Acct. #10140100-56100	Office Exp. & Supplies
\$1,098.00	TO: Acct. # To Be Determined	Capital

Thank you for your assistance in this matter.

Sincerely,


Amanda Miranda, Director
Youth & Social Services

CST/klb

Enclosure

3c

Date: 9/1/22

Fund: ~~General Fund~~
X Other Title Youth & Social Services Special Fund

Amount: \$ 450.00 TO: Title Expenditures Acct. No. 21340100-58830

Мяуог

Town Clerk



Town of Wallingford, Connecticut
Youth & Social Services

RECEIVED
MAYOR'S OFFICE
22 SEP -2 PM 4:22
AMANDA B. MIRANDA
DIRECTOR
3c
JAN REDMAN
PROGRAM COORDINATOR
KIMBERLY STEIN
SOCIAL SERVICES CASEWORKER
MARION L. GRACEY
COUNSELOR
KELLER L. SCHAFFER
SECRETARY

6 FAIRFIELD BOULEVARD
WALLINGFORD, CONNECTICUT 06492
TELEPHONE: (203) 294-2175
FAX: (203) 294-2703

September 1, 2022

The Honorable William W. Dickinson, Jr., Mayor
Town of Wallingford
45 South Main Street
Wallingford, CT 06492

Dear Mayor Dickinson:

We have received \$450.00 from Operation Fuel for fuel bank application fees.
Therefore, we are requesting the following appropriation:

\$450.00	Rev. Acct. #2134002-47152	Donations
\$450.00	Exp. Acct. #21340100-58830	Expenditures

Thank you for your assistance in this matter.

Sincerely,

Amanda Miranda, Director
Youth & Social Services

AM/kl

Enclosure

3d.

Date: 9/1/22

Fund: General Fund
X Other Title Youth & Social Services Special Fund

Amount: \$ 390.00 TO: Title Expenditures Acct. No. 21340100-58830

Controller

Мяуот

Town Clerk

3e

Date: 9/1/22

Fund: General Fund
X Other Title Summer Youth Employment Program Fund

Amount: \$ 14,773.00 TO: Title Expenditures Acct. No. 22702023-51000

Мяуог

Town Clerk



Town of Wallingford, Connecticut
Youth & Social Services

RECEIVED
MAYOR'S OFFICE
22 SEP -2 PM 4:22

AMANDA B. MIRANDA
DIRECTOR

GARY REDMAN
PROGRAM COORDINATOR

KIMBERLY STEIN
SOCIAL SERVICES CASEWORKER

MARION L. GRACEY
COUNSELOR

KELLER L. SCHAFER
SECRETARY

6 FAIRFIELD BOULEVARD
WALLINGFORD, CONNECTICUT 06492
TELEPHONE: (203) 294-2175
FAX: (203) 294-2703

DATE: September 1, 2022
MEMO TO: The Honorable William W. Dickinson, Jr., Mayor
FROM: Amanda Miranda, Director *(BM)*

We have received \$14,773.00 from Workforce Alliance for the Summer Youth Employment Program for Wallingford youth. Therefore, we are requesting the following appropriation:

\$14,773.00	Rev. Acct. #2274002-47010	Donations
\$14,773.00	Exp. Acct. #22702023-51000	Expenditures

Thank you for your assistance in this matter.

Enclosure

Town of Wallingford

Honorable William W. Dickinson, Jr.
Mayor, Town of Wallingford

Date: August 12, 2022

Request for:

 Transfer of Funds
 X Appropriation of Funds

Fund:

 X General
 Other

Amount: \$4,910.31

To: Revenue Highway Safety

Account No: 1002001-45208

Amount: \$4,910.31

To: Police Overtime

Account No: 10020050-51400

Explanation: PER ATTACHED LETTER AS REQUIRED

Submitted by:



Division/Department Head

Certified as to the availability of funds:



Comptroller

APPROVED: Subject to vote of Town Council



Mayor

II. CERTIFICATION OF FINANCIAL TRANSACTION:

The transfer/appropriation of \$_____ as detailed and authorized above and as approved by a vote of the Town Council in session hereby certified.

I hereby certify that this is the motion approved by the Town Council at its meeting of _____, 2022.

Town Clerk



Town of Wallingford, Connecticut
Department of Police Services

3f
JOHN J. VENTURA
CHIEF OF POLICE
135 NORTH MAIN STREET
WALLINGFORD, CT 06492-3718
TELEPHONE (203) 294-2828

22 AUG 15 PM 4:51

INTEROFFICE MEMORANDUM

TO: MAYOR WILLIAM W. DICKINSON, JR.
FROM: CHIEF JOHN VENTURA
DATE: 8/12/22
SUBJECT: ACCEPTANCE OF GRANT FUNDS
CC: MR. TIM SENA

This agency had previously applied for a Federal/State Highway Safety grant, entitled "2021/2022 Comprehensive DUI Enforcement Program". The grant, which is administered through the State Department of Transportation, is designed to increase local police staffing for the purpose of enforcing our driving under the influence laws.

The Expanded DUI Enforcement grant reimburses us our overtime expenditures made pursuant to the terms of the grant program; in this case our reimbursement is \$4,910.31. This grant program is nearly identical in nature to those from which we have previously received funds for the last several years.

We have now received reimbursement through an electronic transfer. I write to request that the funds be accepted by the Council and deposited into the revenue account entitled: Highway Safety (Account 1002001-45208) and further, that our overtime expenditure account (Account 10020050-51400) be amended to reflect receipt of these funds as it is the account from which they were originally drawn. I have attached the requisite form for deposits and appropriations denoting the accounts to be adjusted.

Would you please place this matter on the agenda for the next scheduled Council meeting? If any further information is needed, please let me know.

Honorable William W. Dickinson, Jr.
Mayor, Town of Wallingford

Date: September 6, 2022

l. Request for: X transfer of funds
 appropriation of funds

Fund:	<u> </u>	General Fund
	<u> X </u>	Other

Title Fund 212-Narcotics Forfeiture

Amount:	5,013	FROM:	Title:	Police Equipment	Acct No.	21220050-57000-10221

Amount:	<u>5,013</u>	TO:	Title:	<u>Police Vehicle</u>	Acct. No.	<u>21220050-57000-00965</u>
	<u> </u>			<u> </u>		<u> </u>
	<u> </u>			<u> </u>		<u> </u>
	<u> </u>			<u> </u>		<u> </u>
	<u> </u>			<u> </u>		<u> </u>
	<u> </u>			<u> </u>		<u> </u>

Explanation: PER ATTACHED LETTER AS REQUESTED

Submitted by:

Department/Division Head

Certified as to availability of funds:

Comptroller

APPROVED: -- subject to the availability of funds:

Mayor

II. CERTIFICATION OF FINANCIAL TRANSACTION:

The transfer/appropriation of \$ _____ as detailed and authorized above and as approved by a vote of the Town Council in session is hereby certified.

I hereby certify that this is the motion approved by the town Council at its meeting of _____, 2022

Town Clerk



Town of Wallingford, Connecticut
Department of Police Services

39
JOHN J. VENTURA
CHIEF OF POLICE

135 NORTH MAIN STREET
WALLINGFORD, CT 06492-3718
TELEPHONE (203) 294-2828

INTEROFFICE MEMORANDUM

TO: MAYOR WILLIAM W. DICKINSON, JR.
FROM: CHIEF JOHN VENTURA *W*
DATE: 9/7/22
SUBJECT: APPROPRIATION OF FUNDS
CC: MR. TIM SENA

During the 2021-2022 fiscal year, the Police Department went out to bid for the purchase of (3) new police cruisers. The bid was awarded to Bob Thomas Ford. On August 31, 2022, it came to our attention that Ford Corporate was no longer fulfilling orders for the 2022 Ford Explorer, and the vehicles we ordered were no longer being built, even though they were ordered in March of 2022. Bob Thomas Ford also informed us that we could place an order for 2023 Ford Explorers, however, they would not be able to honor the bid price. These vehicles would be purchased at a price that is \$7,665 per vehicle above the bid price.

The Police Department then contacted the second lowest bidder, MHQ, Inc. They were able to provide the department with (7) new police cruisers at their bid price. We were able to use funds from our FY21-22 and FY22-23 capital accounts, along with Asset Forfeiture funds to purchase the vehicles. The vehicles now need to be upfitted with equipment and graphics. There are some funds available for this purpose as the result of the sale of a Police Department truck and trailer, as well as, insurance funds received as a result of a not at fault cruiser accident. We are also looking to purchase an ATV with the proceeds of the trailer sale.

I am respectfully requesting an appropriation of funds for this purpose. The appropriate forms are attached and include the account numbers and amounts. Would you please place this matter on the agenda for the next scheduled Council meeting? If you require anything further, please let me know.

3h

Date: September 6, 2022

Title _____

II. CERTIFICATION OF FINANCIAL TRANSACTION:



Town of Wallingford, Connecticut
Department of Police Services

3h
JOHN J. VENTURA
CHIEF OF POLICE

135 NORTH MAIN STREET
WALLINGFORD, CT 06492-3718
TELEPHONE (203) 294-2828

INTEROFFICE MEMORANDUM

TO: MAYOR WILLIAM W. DICKINSON, JR.
FROM: CHIEF JOHN VENTURA *W*
DATE: 9/7/22
SUBJECT: APPROPRIATION OF FUNDS
CC: MR. TIM SENA

During the 2021-2022 fiscal year, the Police Department went out to bid for the purchase of (3) new police cruisers. The bid was awarded to Bob Thomas Ford. On August 31, 2022, it came to our attention that Ford Corporate was no longer fulfilling orders for the 2022 Ford Explorer, and the vehicles we ordered were no longer being built, even though they were ordered in March of 2022. Bob Thomas Ford also informed us that we could place an order for 2023 Ford Explorers, however, they would not be able to honor the bid price. These vehicles would be purchased at a price that is \$7,665 per vehicle above the bid price.

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I am respectfully requesting an appropriation of funds for this purpose. The appropriate forms are attached and include the account numbers and amounts. Would you please place this matter on the agenda for the next scheduled Council meeting? If you require anything further, please let me know.



Town of Wallingford, Connecticut

DEPARTMENT OF PARKS & RECREATION
6 FAIRFIELD BOULEVARD
WALLINGFORD, CT 06492

P (203) 294-2120
F (203) 294-2127
wallingfordrec.com

22 AUG 12 PM 2:02

Ken Michaels
Director of Parks & Recreation

Michelle Björkman
Superintendent of Recreation

Shawn Keogh
Recreation Program Specialist

August 12, 2022

Honorable Mayor William W. Dickinson, Jr.
Town of Wallingford
45 South Main Street
Wallingford, CT 06492

Dear Mayor,

I am requesting placement on the next Town Council consent agenda to accept a donation in the amount of \$100.00 from Wallingford resident Joan V. Ginter. Ms. Ginter has made this donation to show her appreciation for the R Band performances, and has requested that the funds be used toward the R Band's supplies and expenses.

If I may answer any further questions with regard to this donation, please contact me.

Thank you for your assistance.

Best Regards,

Kenny Michaels, Director
Parks and Recreation Department

Honorable William W. Dickinson, Jr. Mayor
Wallingford, CT 06492

Date: 08/11/2022

1. Request for _____ transfer of funds Fiscal Year 2021-2022
_____ X appropriation of funds

Funds: Electric X operating _____ capital project
Water _____ operating _____ capital project
Sewer _____ operating _____ capital project

\$133,000 From: Title Electric Sales Acct. No. 4400

\$133,000 To: Title Taxes Acct. No. 408

Explanation: See attached memo

Certified as to availability of funds:

Margaret Dill
Office Manager

Date: 8/11/2022

Submitted by:

[Signature]
Division Head

Date: 8/11/2022

[Signature]
Department Head

Date: 8/11/22

Approved by vote of the Public Utilities Commission subject to the approval of the Mayor and Town Council

Chairman, Public Utilities Commission

Date: _____

Certified as to Availability of Funds:

Comptroller

Date: _____

Approved – subject to the approval of the Town Council

Mayor

Date: _____

II Certification of the Financial Transaction:

The transfer or appropriation of \$ _____ as detailed and authorized above and as approved by a vote of the Town Council in session is hereby certified.

I hereby certify that this is the motion approved by the Town Council at its meeting of _____, 20____.

Town Clerk

ITEM NO. 6-2
PUC AGENDA 8/17/22



Town of Wallingford, Connecticut

35
MARIANNE DILL
BUSINESS OFFICE MANAGER

DEPARTMENT OF PUBLIC UTILITIES
ELECTRIC DIVISION
BUSINESS OFFICE
100 JOHN STREET
WALLINGFORD CT 06492
PHONE 203-294-2030
FAX 203-294-2027

Memo

To: Tony Buccheri, General Manager
Cc: Richard Hendershot, Director of Public Utilities
From: Marianne Dill, Business Office Manager
Date: August 10, 2022
Re: Fiscal 2021-2022 Budget Amendment
Account 408 – Taxes

Attached for your review is a request for a budget amendment in fiscal year 2021-2022 seeking an additional \$133,000 in account 408 Taxes. This account includes gross earnings tax and property tax. This request relates to CT Gross Earnings Tax (CT GET).

Funds are needed due to revenues subject to CT GET realized during the period exceeding revenues budgeted. The driving factors in the increased revenues are the rate increase that was effective July 1, 2021 and the Power Cost Adjustment (PCA) factor. The rate increase was not included in the fiscal 2021-2022 budget because the rate study had not been completed at the time the budget was finalized. The PCA, based on the information available at the time the fiscal 2021-2022 budget was prepared, was a credit of 0.0050611 per kWh for Northford rate payers and a credit of 0.0080961 per kWh for Wallingford rate payers. The actual PCA factors for Northford rate payers were charges of 0.000314 per kWh and 0.009252 per kWh for the 1st and 2nd halves of fiscal 2021-2022 respectively. The actual PCA factors for Wallingford rate payers were a credit of 0.002546 per kWh and a charge of 0.006200 per kWh for the 1st and 2nd halves of fiscal 2021-2022 respectively.

In the Fiscal 2021-2022 Budget, CT GET as a percent of Revenues was 3.1%. Actual results of operations yield a percent of 3.0%. The lower percentage is because not all revenues are subject to CT GET. For example, manufacturing revenues are exempt and only the transmission and distribution portions of non-manufacturing customer billings are taxable. There was a slight shift toward manufacturing as sales to our special contract customer were \$2.5M versus budget of \$1.3M.

The funds are available through an amendment to the budget increasing revenue account 4420- Electric Sales Commercial and expense account 408- Taxes.

Please review the attached budget amendment and forward as appropriate for action by the Public Utilities Commission and Town Council.

ITEM NO. 6-1
PUC AGENDA 8/17/22

TOWN OF WALLINGFORD, CONNECTICUT

Honorable William W. Dickinson, Jr. Mayor
Wallingford, CT 06492

Date: 08/11/2022

314

1. Request for X transfer of funds Fiscal Year 2021-2022
 appropriation of funds

Funds: Electric X operating capital project
 Water operating capital project
 Sewer operating capital project

\$72,000 From: Title Transmission Exp Maint of Plant Equip Acct. No. 570
\$72,000 From: Title Distribution Exp Maint of Plant Equip Acct. No. 592

\$144,000 To: Title Depreciation Expense Acct. No. 403

Explanation: See attached memo

Certified as to availability of funds:

Margaret Dell
Office Manager

Date: 8/11/2022

Submitted by:

[Signature]
Division Head

Date: 8/12/22

[Signature]
Department Head

Date: 8/12/22

Approved by vote of the Public Utilities Commission subject to the approval of the Mayor and Town Council

Chairman, Public Utilities Commission

Date: _____

Certified as to Availability of Funds:

Comptroller

Date: _____

Approved – subject to the approval of the Town Council

Mayor

Date: _____

II Certification of the Financial Transaction:

The transfer or appropriation of \$ _____ as detailed and authorized above and as approved by a vote of the Town Council in session is hereby certified.

I hereby certify that this is the motion approved by the Town Council at its meeting of _____, 20____.

Town Clerk

ITEM NO. 7-2

PUC AGENDA 8/17/22



Town of Wallingford, Connecticut

3K
MARIANNE DILL
BUSINESS OFFICE MANAGER

DEPARTMENT OF PUBLIC UTILITIES
ELECTRIC DIVISION
BUSINESS OFFICE
100 JOHN STREET
WALLINGFORD CT 06492
PHONE 203-294-2030
FAX 203-294-2027

Memo

To: Tony Buccheri, General Manager
Cc: Richard Hendershot, Director of Public Utilities
From: Marianne Dill, Business Office Manager
Date: August 11, 2022
Re: Fiscal 2021-2022 Budget Transfer
Account 403 – Depreciation

Attached for your review is a request for a budget transfer in fiscal year 2021-2022 seeking an additional \$144,000 in account 403 Depreciation. The depreciation account is used to expense the cost of a capitalized asset over its useful life.

Each year during the budgeting process, estimates are made of the remaining cost to be incurred for capital assets in the current year along with the cost of capital assets to be acquired in the budgeted year. Both these estimates are needed to calculate depreciation expense for the budget year. Depreciation for assets acquired prior to the current fiscal year were estimated at \$3,459,795. Actual Depreciation for those assets was \$3,553,108. The difference is \$93,313. The estimate for depreciation expense for current year additions was \$75,100. The actual amount is approximately \$125,500. The difference is \$50,400. The total difference of actual versus estimate is \$143,713.

Funds are available for transfer from accounts 570 Transmission Expense- Maintenance of Plant Equipment (\$72,000) and 592 Distribution Expense- Maintenance of Plant Equipment (\$72,000).

Please review the attached budget amendment and forward as appropriate for action by the Public Utilities Commission and Town Council.

ITEM NO. 7-1
PUC AGENDA 8/17/22

TOWN OF WALLINGFORD, CONNECTICUT

Honorable William W. Dickinson, Jr., Mayor
Wallingford, CT 06492

Date: August 31, 2022

32

I. Request for: Transfer of funds
 X Appropriation of funds

Funds: Electric Operating Capital project
Water X Operating Capital project
Sewer Operating Capital project

Amount		Description	Account No.
\$6,900	To:	Maintenance of Treatment Equipment	431-00652
\$6,900	From:	Cash	

Explanation: See enclosed correspondence.

Certified as to Availability of Funds:


Division Business Manager

Date: August 31, 2022

Submitted by:


Division General Manager

Date: August 31, 2022


Director, Department of Public Utilities

Date: August 31, 2022

Approved by vote of the Public Utilities Commission, subject to the approval of the Mayor and the Town Council


Chairman, Public Utilities Commission


Date: 9-6-2022

Certified as to Availability of Funds:


Comptroller, Finance Department

Date: 9/7/22

Approved – Subject to the Approval of the Town Council


Mayor

Date: 9/7/22

II. Certification of the Financial Transaction:

The transfer or appropriation of \$ _____ as detailed and authorized above and as approved by a vote of the Town Council in session is hereby certified.

I hereby certify that this is the motion approved by the Town Council at its meeting of _____, 2022.

Town Clerk

32

TOWN OF WALLINGFORD
DEPARTMENT OF PUBLIC UTILITIES
WATER AND SEWER DIVISIONS
377 SOUTH CHERRY STREET
WALLINGFORD, CT 06492
203-949-2670

INTEROFFICE MEMORANDUM

TO: PUBLIC UTILITIES COMMISSION
FROM: JAY PAWLOWSKI, ^{JP}WATER DIVISION SUPERINTENDENT
RE: WATER DIVISION BUDGET AMENDMENT FY 2022-2023 –
MAINTENANCE OF TREATMENT EQUIPMENT (ACCOUNT #43100652)
DATE: AUGUST 31, 2022
CC: NEIL H. AMWAKE, P.E., GENERAL MANAGER; AND RICHARD A. HENDERSHOT,
DIRECTOR OF PUBLIC UTILITIES

Background – On August 8, 2022 Wallingford received a brief rainstorm along with associated lightning. A lightning strike near our underground water distribution flow vault, located at the Pistapaug Water Treatment Plant, damaged the existing flow transmitter within this vault. This transmitter is critical for measuring finished water flow from the Pistapaug WTP into the distribution system. The flow transmitter can also alert the water treatment and pumping operators as to abnormally high or low flows in the distribution system, thereby causing a need to adjust processes within the water treatment plant, as well as alert the Distribution Crew of a potential problem.

Water Division staff was able to remove (borrow) a similar flow transmitter from Well No. 1 and install it in the water distribution flow vault at the Pistapaug WTP. This is a temporary solution, and the need to replace the damaged flow transmitter is still required. Once the new flow transmitter is received and installed, the temporary flow transmitter from Well No. 1 will be reinstalled at its original location.

Costs – Based on prices received from our distributor, costs for the new flow transmitter, including shipping and a 15% contingency, will be \$6,900.00. Installation of the new flow transmitter will be performed in-house. No funds were budgeted for this equipment replacement, as this equipment was in perfect working condition prior to the lightning strike.

Public Utilities Commission Action – The Water Division respectfully requests PUC approval of a FY 22-23 budget amendment to increase Account #43100652 – Maintenance of Treatment Equipment by \$6,900.00. Funds for this purpose will be made available to the operating budget through a

corresponding increase to the Appropriation From Cash in the Source of Funds section of the Water Division budget.

As always, please feel free to contact me should you have any questions or require additional information.

H:\Public Utilities Commission (PUC)\Business Office Transfer Documents\Water Transfers and Amendments\Transfer and Amendment Memorandums and Letters\Flow Transmitter Budget Amendment Request Memo v.JP 2022-08-31.docx

TOWN OF WALLINGFORD
DEPARTMENT OF PUBLIC UTILITIES
WATER DIVISION
BUDGET - FISCAL YEAR 2022-2023

	Current BUDGET	Proposed AMENDMENT	Proposed BUDGET
TOTAL OPERATING REVENUES	6,908,902	-	6,908,902
TOTAL OPERATING EXPENSES	8,390,231	6,900	8,397,131
OPERATING INCOME (LOSS)	(1,481,329)	(6,900)	(1,488,229)
NON-OPERATING REVENUE	164,700	-	164,700
NON-OPERATING EXPENSES	64,100	-	64,100
NET INCOME (LOSS)	(1,380,729)	(6,900)	(1,387,629)
WORKING CAPITAL			
SOURCE OF FUNDS			
Net Income (Loss)	(1,380,729)	(6,900)	(1,387,629)
Depreciation	2,104,226	-	2,104,226
Contribution in Aid	196,777	-	196,777
Appropriate From Cash:			
- for Rate Stabilization	1,472,707	6,900	1,479,607
TOTAL SOURCE OF FUNDS	2,392,981	-	2,392,981
USE OF FUNDS			
To Reserve for Emergency Maint. - Connect. Charges	59,800	-	59,800
Bond Payments - Regular	225,000	-	225,000
Regular Capital	1,911,404	-	1,911,404
Capital Additions from Contribution	196,777	-	196,777
Appropriate To. Cash:	-	-	-
TOTAL USE OF FUNDS	2,392,981	-	2,392,981

TOWN OF WALLINGFORD
DEPARTMENT OF PUBLIC UTILITIES
WATER DIVISION
BUDGET - FISCAL YEAR 2022-2023

		Current BUDGET	Proposed AMENDMENT	Proposed BUDGET
O P E R A T I N G R E V E N U E S				
REVENUE FROM USAGE:				
43100461	Metered Sales to General Customers	6,642,548		6,642,548
43100462	Private Fire Protection Service	232,000		232,000
	<u>TOTAL REVENUE FROM SALES</u>	<u>6,874,548</u>	<u>-</u>	<u>6,874,548</u>
OTHER OPERATING REVENUE:				
43100471	Miscellaneous Service Revenues	750		750
43100472	Rents from Water Property	33,604		33,604
	<u>TOTAL OTHER OPERATING REVENUE</u>	<u>34,354</u>	<u>-</u>	<u>34,354</u>
	<u>TOTAL OPERATING REVENUES</u>	<u>6,908,902</u>	<u>-</u>	<u>6,908,902</u>
O P E R A T I N G E X P E N S E S				
SOURCE OF SUPPLY EXPENSES:				
43100601	Operation Labor and Expense	192,300		192,300
43100602	Purchase of Water	11,500		11,500
43100611	Maint. of Structures & Improvements	18,175		18,175
43100612	Maint. of Collecting & Impounding Reservoir	162,847		162,847
43100613	Maint. of Lake, River and Other Intakes	1,000		1,000
43100614	Maint. of Wells & Springs	6,000		6,000
43100616	Maint. of Supply Mains	2,000		2,000
43100617	Maint. of Misc. Water Source Plant	88,016		88,016
	<u>TOTAL SOURCE OF SUPPLY EXPENSES</u>	<u>481,838</u>	<u>-</u>	<u>481,838</u>
PUMPING EXPENSES				
43100623	Fuel or Power Purchased for Pumping	378,200		378,200
43100624	Pumping Labor & Expense	170,670		170,670
43100626	Miscellaneous Expenses	84,120		84,120
43100631	Maint. of Structures & Improvements	9,800		9,800
43100633	Maint. of Pumping Equipment	193,090		193,090
	<u>TOTAL PUMPING EXPENSES</u>	<u>835,880</u>	<u>-</u>	<u>835,880</u>
WATER TREATMENT EXPENSES				
43100641	Chemicals	125,100		125,100
43100642	Operation Labor and Expense	731,325		731,325
43100643	Miscellaneous Expense	2,450		2,450
43100651	Maint. Of Structures & Improvements	60,200		60,200
43100652	Maint. Of Water Treatment Equipment	445,385	6,900	452,285
	<u>TOTAL WATER TREATMENT EXPENSE</u>	<u>1,364,460</u>	<u>6,900</u>	<u>1,371,360</u>

**TOWN OF WALLINGFORD
DEPARTMENT OF PUBLIC UTILITIES
WATER DIVISION
BUDGET - FISCAL YEAR 2022-2023**

	Current BUDGET	Proposed AMENDMENT	Proposed BUDGET
TRANSMISSION AND DISTRIBUTION EXPENSES			
43100663 Meter Expenses	132,142		132,142
43100664 Customer Installation Expenses	83,097		83,097
43100665 Miscellaneous Expenses	144,898		144,898
43100672 Maint of Distribution Reservoirs & Standpipes	23,875		23,875
43100673 Maint of Transmission & Distribution Mains	553,926		553,926
43100675 Maintenance of Services	278,942		278,942
43100676 Maintenance of Meters	55,740		55,740
43100677 Maintenance of Hydrants	244,844		244,844
TOTAL TRANSMISSION & DISTRIBUTION EXP.	1,517,464	-	1,517,464
CUSTOMER ACCOUNT EXPENSES:			
43100902 Meter Reading Expenses	25,221		25,221
43100903 Customer Records & Collection Expense	156,299		156,299
TOTAL CUSTOMER ACCOUNT EXPENSES	181,520	-	181,520
ADMINISTRATIVE AND GENERAL EXPENSES:			
43100920 Administrative & General Salaries	759,480		759,480
43100921 Office Supplies & Other Expenses	29,800		29,800
43100923 Outside Services Employed	386,220		386,220
43100924 Property Insurance	62,900		62,900
43100925 Injuries & Damages	167,300		167,300
43100926 Employee Pensions & Benefits	361,002		361,002
43100928 Regulatory Expenses	-		-
43100930 Miscellaneous General Expenses	45,600		45,600
43100932 Maintenance of General Plant	82,741		82,741
TOTAL ADMINISTRATIVE & GENERAL EXP.	1,895,043	-	1,895,043
DEPRECIATION & TAX EXPENSES			
43100403 Depreciation Expense	2,104,226		2,104,226
43100408 Taxes Other Than Income Taxes	9,800		9,800
TOTAL DEPRECIATION & TAX EXPENSES	2,114,026	-	2,114,026
TOTAL OPERATING EXPENSES	8,390,231	6,900	8,397,131
OPERATING INCOME (LOSS)	(1,481,329)	(6,900)	(1,488,229)
NON-OPERATING REVENUE			
43100415 Rev. fr. Mdse. Jobbing & Contract Work	13,100		13,100
43100419 Interest and Dividend Income	80,100		80,100
43100421 Misc. Nonoperating Income	11,700		11,700
43100473 Connection Charges for Maintenance Reserve	59,800		59,800
TOTAL NON-OPERATING REVENUE	164,700	-	164,700
NON-OPERATING EXPENSES			
43100427 Interest on Long Term Debt	64,100		64,100
TOTAL NON-OPERATING EXPENSES	64,100	-	64,100
NET INCOME OR (LOSS)	(1,380,729)	(6,900)	(1,387,629)

3m

Date: 8/16/22

Fund: General Fund
Other Title Youth & Social Services Special Fund

[illegible]

Submitted by: [Signature]
Department/Division Head

Comptroller

Mayor

I hereby certify that this is the motion approved by the Town Council at its meeting of _____, 19____.

DOF-86-35



Town of Wallingford, Connecticut
Youth & Social Services

AMANDA B. MIRANDA
DIRECTOR

GARY REDMAN
PROGRAM COORDINATOR

KIMBERLY STEIN
SOCIAL SERVICES CASEWORKER

MARION L. GRACEY
COUNSELOR

KELLER L. SCHAFER
SECRETARY

6 FAIRFIELD BOULEVARD
WALLINGFORD, CONNECTICUT 06492
TELEPHONE: (203) 294-2175
FAX: (203) 294-2703

DATE: August 16, 2022
MEMO TO: The Honorable William W. Dickinson, Jr., Mayor
FROM: Amanda Miranda, Director

I am writing to request an appropriation for the Department of Youth & Social Services Special Fund. This appropriation is for donations in the amount of \$550.00 that have been received for the Holiday for Giving program.

Therefore, we are requesting the following appropriation:

\$550.00	Rev. Acct. #2134002-47152	Donations
\$550.00	Exp. Acct. #21340100-58830	Expenditures

Thank you for your assistance in this matter.

Enclosure

TOWN OF WALLINGFORD, CONNECTICUT

Honorable William W. Dickinson, Jr.
Mayor, Town of Wallingford

Date: 8/16/22

 $3n$

I. Request for: transfer of funds
 X appropriation of funds

Fund: General Fund
X Other Title Youth & Social Services

Amount: \$180.00 TO: Title Revenue Acct. No. 2134002-58830

Amount: \$ 180.00 TO: Title Expenditures Acct. No. 21340100-58830

Explanation: PER ATTACHED LETTER AS REQUIRED

Submitted by: [Signature]
Department/Division Head

Certified as to the availability of funds:

Controller

APPROVED -- subject to vote of the Town Council:

Мяуот

II. CERTIFICATION OF FINANCIAL TRANSACTION:

The transfer/appropriation of \$ _____ as detailed and authorized above and as approved by a vote of the Town Council in session is hereby certified.

I hereby certify that this is the motion approved by the Town Council at its meeting of _____, 19____.

Town Clerk



Town of Wallingford, Connecticut
Youth & Social Services

AMANDA B. MIRANDA
DIRECTOR

GARY REDMAN
PROGRAM COORDINATOR

KIMBERLY STEIN
SOCIAL SERVICES CASEWORKER

MARION L. GRACEY
COUNSELOR

KELLER L. SCHAFER
SECRETARY

6 FAIRFIELD BOULEVARD
WALLINGFORD, CONNECTICUT 06492
TELEPHONE: (203) 294-2175
FAX: (203) 294-2703

August 16, 2022

The Honorable William W. Dickinson, Jr., Mayor
Town of Wallingford
45 South Main Street
Wallingford, CT 06492

Dear Mayor Dickinson:

We have received \$180.00 from babysitting course registration fees. Therefore, we are requesting the following appropriation:

\$180.00	Rev. Acct. #2134002-47152	Donations
\$180.00	Exp. Acct. #21340100-58830	Expenditures

Thank you for your assistance in this matter.

Sincerely,

Amanda Miranda, Director
Youth & Social Services

AM/kl

Enclosure

30

Date: August 17, 2022

Fund: General Fund
xx Other Title Donations

Amount: \$ 1500.00 TO: Title Miscellaneous Donations Acct. No. Fund 250 Acct. # TBD

Controller

Mayor

Town Clerk



Town of Wallingford, Connecticut

22 AUG 17 PM 2:50

JOSEPH J. CZENTNAR
FIRE CHIEF

SAMUEL C. WILSON
DEPUTY FIRE CHIEF

DEPARTMENT OF FIRE AND EMERGENCY SERVICES
75 MASONIC AVENUE
WALLINGFORD, CONNECTICUT 06492-3019
TELEPHONE (203) 294-2730

August 17, 2022

Mayor William W. Dickinson Jr.
Town of Wallingford
45 South Main Street
Wallingford, CT 06492

Re: Acceptance and Appropriation of Masonicare Ashlar Village Donation

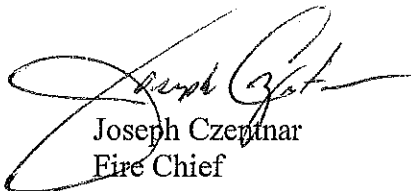
Dear Mayor Dickinson,

The Wallingford Fire Department has received a donation of \$1,500.00 for the purchase of new Smartboard for the classroom at Central Fire Headquarters. This donation was based on an identified need to implement updated technology for onsite learning and continuing education.

The Wallingford Fire Department requests that the Wallingford Town Council accept this donation at their next council meeting.

If this request meets with your approval, please place this item on the Town Council Agenda on September 13 2022 for acceptance by the Town Council.

Sincerely,


Joseph Czentnar
Fire Chief

3P

Date: August 24, 2022

Fund:	<u> </u>	General Fund
	<u>XX</u>	Other Title

Amount: \$11,000.00 TO: Title Miscellaneous Donations Acct. No. Fund 250 Acct. # TBD

Sam Wilson

Controller

Mayor

I hereby certify that this is the motion approved by the Town Council at its meeting of _____, 20____.

DOF-86-35



Town of Wallingford, Connecticut

22 AUG 25 AM 11:30

JOSEPH J. CZENTNAR
FIRE CHIEF

SAMUEL C. WILSON
DEPUTY FIRE CHIEF

DEPARTMENT OF FIRE AND EMERGENCY SERVICES
75 MASONIC AVENUE
WALLINGFORD, CONNECTICUT 06492-3019
TELEPHONE (203) 294-2730

August 24, 2022

Mayor William W. Dickinson Jr.
Town of Wallingford
45 South Main Street
Wallingford, CT 06492

Re: Acceptance and Appropriation of Wallingford Energy LLC Donation

Dear Mayor Dickinson,

The Wallingford Fire Department has received a donation of \$11,000.00 for the purchase of a new Paratech Maxiforce Air Lifting Bag. This donation was based on an identified need for this revolutionary piece of rescue equipment that lifts 30 tons over 30" ensuring that the Fire Department response to technical rescue incidents meet with current lifesaving standards.

The Wallingford Fire Department requests that the Wallingford Town Council accept this donation at their next council meeting.

If this request meets with your approval, please place this item on the Town Council Agenda on September 13, 2022 for acceptance by the Town Council.

Sincerely,

Samuel Wilson
Deputy Fire Chief

TOWN OF WALLINGFORD, CONNECTICUT

39

Honorable William W. Dickinson, Jr.
Mayor, Town of Wallingford

Date: 8-22-2022

I. Request for: ☐ transfer of funds
☒ appropriation of funds

Fund: ☒ General Fund
☐ Other Title Contingency - General

Amount: \$ 5,974.00 FROM: Title Contingency - General Acct. No. 10019000-58826

Amount: \$ 5,974.00 TO: Title Bldg Dept/Capital/Pct+Accts Acct. No. 10010550-57000
-TBD

Explanation: PER ATTACHED LETTER AS REQUIRED

Submitted by: Bldg. Dept. Head 8-22-2022
Department/Division Head

Certified as to the availability of funds:

Comptroller

APPROVED -- subject to vote of the Town Council:

Mayor

II. CERTIFICATION OF FINANCIAL TRANSACTION:

The transfer/appropriation of \$ _____ as detailed and authorized above and as approved by a vote of the Town Council in session is hereby certified.

I hereby certify that this is the motion approved by the Town Council at its meeting of _____.

Town Clerk



Town of Wallingford, Connecticut

34

MEMORANDUM

DATE: August 22, 2022
TO: Mayor William Dickinson, Jr.
FROM: Justin J. Rossetti
Building Official
SUBJECT: Request for Appropriation of Funds

Dear Mayor,

At this time, the Wallingford Building Department is requesting a transfer of funds from the General Fund to Building Department Account #10010550-57000-TBD, Capital – PC & Accessories, in the amount of \$5974.00 for the purchase of replacement computers and software in the Building Department. Two Building Department computers are in immediate failure, with the remaining four presenting issues of degradation. Chris Lucht was unable to make repairs, and has recommended replacing our computers to eliminate disruption in our work flow.

Thank you for your consideration in this matter.

Sincerely,

Justin J. Rossetti

Building Department

JJR/dd

CERTIFIED RESOLUTION OF THE TOWN OF WALLINGFORD

I, DEBORAH McKIERNAN, Town Clerk of the Town of Wallingford, a Connecticut municipality (the "Contractor"), DO HEREBY certify that the following is a true and correct copy of a resolution duly adopted at a meeting of the Town Council of the Contractor duly held and convened on September 13, 2022, at which meeting a duly constituted quorum of the Town Council was present and acting throughout and that such resolution has not been modified, rescinded or revoked and is at present in full force and effect:

RESOLVED: That the Mayor, William W. Dickinson, Jr., is empowered to enter into or amend contractual instruments in the name and on behalf of the Town of Wallingford, with the Connecticut Office of Early Childhood for a Child Day Care program and to affix the corporate seal; and

RESOLVED: That the Town of Wallingford hereby adopts as its policy to support the nondiscrimination agreements and warranties required under Connecticut General Statutes §4a-60(a)(1) and §4a-60a(a)(1), as amended in State of Connecticut Public Act 07-245 and §9(a)(1) and 10(a)(1) of Public Act 07-142, as those statutes may be amended from time to time.

IN WITNESS WHEREOF, the undersigned has affixed her signature and the corporate seal of the Contractor this day of September, 2022.

Deborah McKiernan
Town Clerk
Town of Wallingford

AGREEMENT

AGREEMENT entered into between the TOWN OF WALLINGFORD, "Town", and THE WALLINGFORD COMMUNITY DAY CARE CENTER, INC., "Day Care".

WITNESSETH:

1. The Town has executed a Contract with the State of Connecticut, acting by its Connecticut Office of Early Childhood, "Office" for funding programs to be carried out by Day Care, acting on behalf of the Town. The Contract has been executed as authorized by the provisions of the General Statutes. A copy is appended hereto and made a part hereof.

2. Day Care agrees to the terms and conditions set forth in said Contract including any special conditions imposed by the Office at the time funds are made available to the Town pursuant to said Contract.

3. The effective dates of the contract and of this Agreement are from June 27, 2022 to June 30, 2024.

4. Day Care will carry sufficient insurance during the term of this Agreement to "save harmless" the Town from any claims, suits or demands that may be asserted against it by reason of any act or omission of Day Care.

5. This Agreement shall be incorporated into and shall govern the other agreements that expressly exist between the Town and Day Care.

IN WITNESS WHEREOF, Day Care has caused this Agreement to be duly
executed in its behalf and its seal hereunto affixed this day of September, 2022,
and thereafter Town has caused these presents to be signed and sealed by its Mayor,
William W. Dickinson, Jr., duly authorized this day of September, 2022.

*Signed, Sealed and Delivered
In Presence Of:*

THE WALLINGFORD COMMUNITY
DAY CARE CENTER, INC.

BY: _____

TAMARAH SMITH
Its

TOWN OF WALLINGFORD

BY: _____

WILLIAM W. DICKINSON, JR.
Its Mayor, Duly Authorized

CERTIFIED RESOLUTION OF THE TOWN OF WALLINGFORD

I, DEBORAH McKIERNAN, Town Clerk of the Town of Wallingford, a municipal corporation (the "Contractor"), DO HEREBY CERTIFY that the following is a true and correct copy of a resolution duly adopted at a meeting of the Town Council of the Contractor duly held and convened on September 13, 2022, at which meeting a duly constituted quorum of the Town Council was present and acting throughout and that such resolution has not been modified, rescinded or revoked and is at present in full force and effect:

RESOLUTION

WHEREAS, The Wallingford Community Day Care Center, Inc. is a designated agency of the Town of Wallingford funded by the State of Connecticut through the Town of Wallingford for service to preschool children and their parents; and

WHEREAS, The Wallingford Community Day Care Center, Inc. is supported by State funds, voluntary contributions of time, money and material, including in-kind contributions by the Town of Wallingford; and

WHEREAS, The Wallingford Community Day Care Center, Inc. is continually in operating difficulty because of the delay in actually receiving funds approved by the State.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF WALLINGFORD:

1. That The Wallingford Community Day Care Center, Inc. be permitted to borrow from the Town of Wallingford amounts necessary to meet the essential operating expenses of the Wallingford Community Day Care Center, Inc. prior to the time The Wallingford Community Day Care Center, Inc.'s program is approved by the State of Connecticut through Connecticut Office of Early Childhood and the actual funding is received, but in no case to draw more than the amount approved and budgeted by the State for the period of operation as set forth in the 2022 budget. Prior to approval of the State Grant award, the Town of Wallingford shall not advance more than three months' operating expenses.

2. The Wallingford Community Day Care Center, Inc. will repay the amount so borrowed immediately upon receipt of the State grant for the period for which the funds were borrowed.

IN WITNESS WHEREOF, the undersigned has affixed her signature and corporate seal of the Town of Wallingford this day of September, 2022.

Deborah McKiernan
Town Clerk
Town of Wallingford

**TOWN OF WALLINGFORD, CONNECTICUT
TOWN COUNCIL MEETING
TUESDAY
AUGUST 16, 2022
6:30 P.M.
RECORD OF VOTES & MINUTES**

The Town Council Meeting on Tuesday, August 16, 2022 was called to order at 6:35 p.m. There was a moment of silence and the Pledge of Allegiance was said. Councilors in attendance were Samuel Carmody, Craig Fishbein, Thomas Laffin, Joseph A. Marrone, III, Christina Tatta, Vincent Testa, Jason Zandri and Chairman Vincent Cervoni. Councilor Allinson was absent. Mayor William W. Dickinson, Jr., Town Attorney Gerald Farrell, Sr., and Deputy Comptroller, Brian Naples was also present.

Presentation of jackets to Sheehan High School Girls Track and Field Team winning the State Open and the CIAC Class M State Championship.

3. Consent Agenda

- 3a. Consider and approve Tax Refunds totaling \$3,304.63 (#11 - #21)
Acct. #1001001- 41020 - Tax Collector
- 3b. Consider and approve request from WCI to use Parade Grounds for Celebrate Wallingford October 1, 2022 from 10:00 a.m. to 6:00 p.m. and October 2nd from 11:00 a.m. to 5:00 p.m. - WCI
- 3c. Consider and approve request to use Parade Grounds for Game Nights (for all ages) Fridays August 19, 26 and September 2, 9, 16, 23 from 5:30 p.m. to 7:30 p.m. – WCI
- 3d. Consider and approve Request from First Congregational Church for use of Parade Grounds on September 18th from 9:00 a.m. to 3:00 p.m. for Catch the Spirit Event – Chairman Cervoni
- 3e. Acceptance of Donations received by the Wallingford Public Schools FY 2021-2022 totaling \$63,420 - BOE
- 3f. Consider and approve Appropriation of funds raised for the Annual Project Graduation into the FY 2022-2023 Council on Substance Abuse budget for Project Graduation in the amount of \$6,085 to Revenue, Acct. #2324002-49000 and to Expenditures, Acct. #23240150-58252 – Y&SS
- 3g. Acceptance of Donation for Holiday for Giving and consider and approve Appropriation of funds in the amount of \$350 to Revenue, Acct. #2134002-47152 and to Expenditures, Acct. #21340100-58830 – Y&SS

- 3h. Acceptance of Donation from the Wallingford Foundation and consider and approve Appropriation of funds in the amount of \$2,500 to Revenue, Acct. #2264002-47152 and to Expenditures, Acct. #22640150-58830 – Y&SS
- 3i. Acceptance of Donation for Wallingford STEM Academy and consider and approve Appropriation of funds in the amount of \$261 to Revenue, Acct. #2264002-47152 and to Expenditures, Acct. #22640150-58830 – Y&SS
- 3j. Acceptance of USPCA AKC REUNITE Grant and consider and approve Appropriation of funds in the amount of \$7,500 from Revenue-Grant, Acct. #250-tbd to Expenditure-Police Canine, Acct. #250-tbd – Police Dept.
- 3k. Acceptance of Federal Taskforce expenses and consider and approve Appropriation of funds in the amount of \$8,998 to Misc. Revenue, Acct. #1009052-47040 and to Police Overtime, Acct. #10020050-51400 – Police Dept.
- 3l. Acceptance of Redflex funds for court motor vehicle fines and consider and approve Appropriation of funds in the amount of \$559 from Court Motor Vehicle Fines, Acct. #1002001-45124 to Police Operating Expense, Acct. #10020050-58735 – Police Dept.
- 3m. Acceptance of Federal/State Highway Safety Grant “2022 Click it or Ticket” Enforcement Campaign and consider and approve Appropriation of funds in the amount of \$5,025 to Revenue Highway Safety, Acct. #1002001-45208 and to Police Overtime, Acct. #10020050-51400 – Police Dept.
- 3n. Consider and approve a Transfer in the amount of \$5,500 from Fire Operating Expenses, Acct. #10020150-58735 to Continuing Training & Education, Acct. #10020150-55700 – Fire Dept.
- 3o. Consider and approve a Transfer in the amount of \$2,000 from Office Expenses, Acct. #10010150-56100 to Regular Salaries, Acct. #10010150-51000 - Mayor
- 3p. Consider and approve a Transfer in the amount of \$16,900 from Contingency, Acct. #10019000-58820 to Other Pay, Acct. #10010550-51900 – Comptroller
- 3q. Acceptance of Donation of Park Bench valued at \$1,200 from Wallingford Community Women Inc. in memory of member and long-time resident Amy Blakeslee to be placed at Vietnam Veteran’s Memorial Park – Parks and Recreation
- 3r. Acceptance of Donation from Pavilion of Hope and consider and approve Appropriation of funds in the amount of \$500 from Revenue, Acct. #2505002-47152 to Pavilion of Hope, Acct. #25050050-58830-10174 – Parks and Recreation
- 3s. Consider and approve Appropriation of funds in the amount of \$920,000 from Retained Earnings, Acct. #N/A to Line Transformers, Acct. #368 – Electric Div.

- 3t. Consider and approve Appropriation of funds in the amount of \$337,870 from Retained Earnings, Acct. #N/A to (See Attached List) – Electric Div.
- 3u. Consider and approve Appropriation of funds in the amount of \$248,823 (See Attached List) – Water Division
- 3v. Consider and approve Appropriation of funds in the amount of \$159,203 (See Attached List) – Sewer Div.
- 3w. Acceptance of funds from State of Connecticut Dept. of Public Health for imbursement of services related to infectious disease case management and consider and approve Appropriation of funds in the amount of \$1,556 – Health Dept.
- 3x. Consider and approve Intermunicipal Agreement between the City of Meriden, the Town of Wallingford, Nancy M. Norke, and Brian and Brenda Monroe for Sanitary Sewer and Water Connection at 75 and 77 Midland Drive, Wallingford - Water and Sewer Div.
- 3y. Consider and approve a land swap between 99 North Turnpike Road and 103 North Turnpike Road – Law Dept.
- 3z. Consider and approve Appointment of Karen Harris to serve as full member of the ZBA effective immediately for a term to expire January 8, 2026 – Chairman Cervoni
- 3aa. Consider and approve Appointment of Robert Parisi to serve as an Alternate member of the ZBA effective immediately and expiring January 8, 2025 – Chairman Cervoni
- 3bb. Approve Town Council Minutes of July 12, 2022.

MOTION WAS MADE TO APPROVE CONSENT AGENDA ITEMS 3a.-3bb.

MADE BY: LAFFIN

SECONDED BY: ZANDRI

VOTE: ALL AYE

MOTION: PASSED

COUNCILOR CERVONI ABSTAINED FROM ITEM 3y.

4. **Items Removed from the Consent Agenda: *None***

5. **PUBLIC QUESTION & ANSWER PERIOD**

Fran LaFrance Proscino, 14 Jackson Avenue, questioned consent agenda items 3s. and 3t. and asked why so large. Response was provided that transformer costs have increased dramatically.

Darrell Stancuna, 18 Olde Village Circle, mentioned he contacted Councilors Fishbein and Zandri regarding changing by-laws and homeowner rights. Chairman Cervoni explained Council has jurisdiction over town ordinances, not homeowner associations.

Bob Gross, Long Hill Road, asked Mayor if he has looked into CT Partnership 2.0 for health insurance for town employees. Mayor stated town goes out to bid every five years with assistance from consultant.

6. Consider and approve a Transfer in the amount of \$2,537 from General Operating, Acct. #10020150-58735 to Purchased Services-Ambulance Billing, Acct #10020150-56778 – Fire Dept.

*In Attendance: Chief Joseph Czentnar
Deputy Chief Samuel Wilson*

MOTION WAS MADE to Consider and approve a Transfer in the amount of \$2,537.

**MADE BY: LAFFIN
SECONDED BY: CARMODY**

There was discussion between Chief, Deputy Chief and Councilors.

ROLL CALL VOTE:
ALLINSON: ABSENT TATTA: YES
CARMODY: YES TESTA: YES
FISHBEIN: YES ZANDRI: YES
LAFFIN: YES CERVONI: YES
MARRONE: YES
8 -AYE
1-ABSENT
MOTION: PASSED

7. Bid Waiver request to enter into an Interlocal Contract for Cooperative Purchasing via the Houston-Galveston Area Council (HGAC) to obtain best pricing for purchase of new Pumper – Fire Dept.

*In Attendance: Chief Joseph Czentnar
Deputy Chief Samuel Wilson*

MOTION WAS MADE TO REQUEST BID WAIVER to enter into an Interlocal Contract for Cooperative Purchasing via the Houston-Galveston Area Council (HGAC) to obtain best pricing for purchase of new Pumper.

**MADE BY: LAFFIN
SECONDED BY: CARMODY**

There was discussion with Councilors, Chief and Deputy Chief.

Councilor Tatta indicated she would like to use ARPA funds for this.

Councilor Fishbein questions why a bid waiver is appropriate.

ROLL CALL VOTE:

ALLINSON:	ABSENT	TATTA:	YES
CARMODY:	YES	TESTA:	YES
FISHBEIN:	YES	ZANDRI:	YES
LAFFIN:	YES	CERVONI:	YES
MARRONE:	YES		

8–AYE

1-ABSENT

MOTION: PASSED

8. Consider and approve Appropriation of funds in the amount of \$37,457 from Surplus-CRRA to Pumper Truck, Acct. #2002023-57000-10065 – Fire Dept.

*In Attendance: Chief Joseph Czentnar
Deputy Chief Samuel Wilson*

There was discussion regarding shortfall.

MOTION WAS MADE TO APPROVE Appropriation of funds in the amount of \$37,457 from Surplus-CRRA to Pumper Truck, Acct. #2002023-57000-10065.

MADE BY: LAFFIN

SECONDED BY: CARMODY

MOTION WAS MADE TO AMEND TO UTILIZE ARPRA FUNDS VERSUS CRRA SURPLUS.

MADE BY: TATTA

SECONDED BY: ZANDRI

ROLL CALL VOTE:

ALLINSON:	ABSENT	TATTA:	YES
CARMODY:	NO	TESTA:	NO
FISHBEIN:	YES	ZANDRI:	YES
LAFFIN:	NO	CERVONI:	NO
MARRONE:	YES		

4–AYE

4-NAY

1-ABSENT

MOTION: FAILED

VOTE ON ORIGINAL MOTION

ROLL CALL VOTE:

ALLINSON:	ABSENT	TATTA:	YES
CARMODY:	YES	TESTA:	YES
FISHBEIN:	YES	ZANDRI:	YES
LAFFIN:	YES	CERVONI:	YES
MARRONE:	YES		

8–AYE
1–ABSENT
MOTION: PASSED

9. Discussion and Possible action on creating an RFP and funding study of the Fire Department – Councilor Marrone

*In Attendance: Chief Joseph Czentnar
Deputy Chief Samuel Wilson*

Councilor Marrone indicated he is looking for more data on Fire Department operation – plan for future and bring in a professional that understands fire business. He stated he appreciates time spent explaining things to him.

MOTION WAS MADE to create an RFP and funding study of the Fire Department.

**MADE BY: MARRONE
SECONDED BY: ZANDRI**

Councilor Testa feels they should not get involved in operational side of department. He remarked new Chief, new Administration and good morale. He worries about the message it sends and stated he is not in favor of this.

Chief discusses services provided, past budgets and cost of services.

Councilor Tatta stated she is not sure how she feels about this and does not want to come across as not having trust in the department.

Joe Mirra, 21 Pequot Road, stated volunteers are hard to come by and noted we have a team of professionals.

Tim Wall, 864 North Farms Road, stated since 1950 people were saying volunteers are going away, since then we're still here and noted the two gentlemen sitting at the table (Chief and Deputy Chief) started as volunteers.

Councilor Laffin stated volunteer is a separate issue and he would like an explanation of the problem with ambulance coming offline.

ROLL CALL VOTE:
ALLINSON: ABSENT TATTA: NO
CARMODY: NO TESTA: NO
FISHBEIN: YES ZANDRI: NO
LAFFIN: YES CERVONI: NO
MARRONE: YES
3–AYE
5–NAY
1–ABSENT
MOTION: FAILED

10. Public Hearing, pursuant to CGS Section 7-163e, regarding the sale of a portion of 43 Wallace Avenue (2605± sq. ft.) (between 25 Wallace Avenue and 65 North Main Street); and

Attorney Farrell presented information regarding the sale of 43 Wallace Avenue.

11. Approval of an agreement to sell a portion of 43 Wallace Avenue (2605 ± sq. ft.) to Wallace Realty, Inc. – Law Dept.

Councilor Fishbein stated he is glad we talked about this and glad we are able to solve this issue – everybody benefits.

MOTION WAS MADE TO APPROVE AGREEMENT TO SELL A PORTION OF 43 WALLACE AVENUE (2605 ± sq. ft.) to WALLACE REALTY, INC.

MADE BY: LAFFIN

SECONDED BY: FISHBEIN

ROLL CALL VOTE:

ALLINSON: ABSENT TATTA: YES

CARMODY: YES TESTA: YES

FISHBEIN: YES ZANDRI: YES

LAFFIN: YES CERVONI: YES

MARRONE: YES

8-AYE

1-ABSENT

MOTION: PASSED

12. Discussion and possible action on the opinion of Attorney Richard Roberts on ARPA spending approval – Chairman Cervoni

Chairman Cervoni discusses Attorney Roberts opinion on ARPA spending.

13. Discussion and possible action to approve ARPA Grant Review Committee Charge; Grant Application Process; Business Application; Nonprofit Application; Business and Nonprofit Grant Evaluation Form; Nonprofit Program Proposal Evaluation Form – Councilor Laffin

MOTION WAS MADE to approve ARPA Grant Review Committee Charge; Grant Application Process; Business Application; Nonprofit Application; Business and Nonprofit Grant Evaluation Form; Nonprofit Program Proposal Evaluation Form.

MADE BY: LAFFIN

SECONDED BY: ZANDRI

MOTION WAS MADE TO TABLE ITEM TO BE DISCUSSED AFTER AGENDA ITEM 14.

MADE BY: MARRONE
SECONDED BY: FISHBEIN
VOTE: ALL AYE
MOTION: PASSED

14. Discussion and possible action regarding ARPA Public Projects – Councilor Marrone

In Attendance: Ms. Collins (Consultant)

Ms. Collins remarked we have to make sure all three legs are looked at equally. She went on to state you need to be prepared for needs to be greater than anticipated and determine usage of money in the most beneficial way for the town. Ms. Collins stressed the need to take an equitable approach.

Councilor Carmody asked if all applications should be rated at the same time. Ms. Collins replied not necessarily at the same time but following the same rules and by group (business, non-profit and municipal separately).

Ms. Collins noted you need to think outside the box for projects and programs to benefit the community. She went on to state she and Mr. Regan can provide guidance to small businesses and non-profits to assist with application completion and project planning to get better scoring.

Ms. Collins stated that the ARPA Grant Review Committee will need to have meetings and training on the evaluation process and scoring metrics. She stressed evaluation needs to focus on community needs.

Bob Gross, Long Hill Road, asked how long until applications go out and timeline from submission to decision. Ms. Collins answered 30-90 days, although 30-60 days is preferred for the whole process. She explained first step, portal is created, 2nd step, application submitted, and 3rd step, review and scoring to be completed after 30 days. Next is the official action with an agreement and appropriation of funds.

MOTION WAS MADE TO APPROVE ARPA PUBLIC PROJECT PROGRAM.

MADE BY: MARRONE
SECONDED BY: TATTA

MOTION TO AMEND TO MOVE TO STRIKE #3 (SPECIAL ATTENTION SHOULD BE GIVEN TO PUBLIC SAFETY) OF THE PUBLIC PROJECT PROGRAM.

MADE BY: FISHBEIN
SECONDED BY: TATTA

ROLL CALL VOTE:

ALLINSON: ABSENT	TATTA: YES
CARMODY: YES	TESTA: YES
FISHBEIN: YES	ZANDRI: YES
LAFFIN: NO	CERVONI: NO
MARRONE: NO	
5-AYE	
3-NAY	
1-ABSENT	
MOTION: PASSED	

MOTION TO AMEND FIRST PARAGRAPH STRIKING OUT “ BY THE ARPA COMMITTEE BASED ON”

MADE BY: TESTA

SECONDED BY: LAFFIN

ROLL CALL VOTE:

ALLINSON: ABSENT	TATTA: NO
CARMODY: NO	TESTA: YES
FISHBEIN: NO	ZANDRI: NO
LAFFIN: YES	CERVONI: YES
MARRONE: NO	

3-AYE

5-NAY

1-ABSENT

MOTION: FAILED

VOTE ON MOTION TO APPROVE APRPA PUBLIC PROJECT PROGRAM.

ROLL CALL VOTE:

ALLINSON: ABSENT	TATTA: YES
CARMODY: YES	TESTA: YES
FISHBEIN: YES	ZANDRI: YES
LAFFIN: NO	CERVONI: NO
MARRONE: YES	

6-AYE

2-NAY

1-ABSENT

MOTION: PASSED

- (13) Discussion and possible action to approve ARPA Grant Review Committee Charge; Grant Application Process; Business Application; Nonprofit Application; Business and Nonprofit Grant Evaluation Form; Nonprofit Program Proposal Evaluation Form

The current verbiage for the Wallingford ARPA Grant Review Committee states that all votes made by the Committee shall require 7 affirmative votes to take action. Mutual agreement was made to strike the word affirmative.

Councilor Fishbein questioned how one determines the viability of a business or a non-profit. He also feels tax returns should be included.

There was discussion to add 2021 for gross income reporting on business application (Page 3) and non-profit IRS form 990.

Councilor Tatta requested to remove the asterisk on Page 3 of business application, second question (“Is your business currently in Good Standing”).

Councilor Tatta questioned the application evaluation forms and the rubric of scoring. Ms. Collins suggests scaling for each evaluation criteria.

Councilor Tatta questioned timeline for municipal applications. Councilor Laffin stated each group would be done relative to each other and indicated it's a 60 day period then reviewed and scored together.

Councilor Fishbein suggested adding disclosure for both applications asking if there are pending lawsuits against applicant. Chairman Cervoni asked what level of investigation the Committee is going to do. Councilor Fishbein stated this is not intended to make it harder. Councilor Testa does not think this is a good idea and said he can envision that leading to lawsuits. Councilor Fishbein stated we don't ask about crimes, just making sure no one is suing the town.

Ms. Collins stated every business has to get a unique identification number and the federal government asks for documentation to get the number.

VOTE ON MOTION to approve ARPA Grant Review Committee Charge; Grant Application Process; Business Application; Nonprofit Application; Business and Nonprofit Grant Evaluation Form; Nonprofit Program Proposal Evaluation Form.

MOTION WAS MADE TO AMEND PROCESS: ARPA COMMITTEE WILL NOT REVIEW ANY APPLICATIONS UNTIL ALL APPLICATIONS HAVE BEEN SUBMITTED IN ENTIRETY AND ALL APPLICATION PERIODS ARE CLOSED.

MADE BY: TATTA

SECONDED BY: MARRONE

ALLINSON: ABSENT	TATTA: YES
CARMODY: YES	TESTA: YES
FISHBEIN: YES	ZANDRI: YES
LAFFIN: YES	CERVONI: NO
MARRONE: YES	

7-AYE

1-NAY

1-ABSENT

MOTION: PASSED

MOTION TO AMEND APPLICATION TO ADD DISCLOSURE ON PENDING LAWSUITS.

MADE BY: FISHBEIN

MADE BY: CARMODY

ALLINSON: ABSENT	TATTA: YES
CARMODY: NO	TESTA: NO
FISHBEIN: YES	ZANDRI: NO
LAFFIN: NO	CERVONI: NO

MARRONE: YES
3-AYE
5-NAY
1-ABSENT
MOTION: FAILED

MOTION TO AMEND APPLICATIONS TO BE NOTARIZED.

MADE BY FISHBEIN
THERE WAS NO SECOND.

MOTION TO APPROVE ARPA APPLICATION WITH MINOR CHANGES

MADE BY: LAFFIN
SECONDED BY: ZANDRI

ALLINSON: ABSENT	TATTA: NO
CARMODY: YES	TESTA: YES
FISHBEIN: YES	ZANDRI: YES
LAFFIN: YES	CERVONI: YES
MARRONE: YES	
7-AYE	
1-NAY	
1-ABSENT	
MOTION: PASSED	

MOTION TO ADJOURN
MADE BY: ZANDRI
SECONDED BY: FISHBEIN
VOTE: ALL AYE
MOTION PASSED

The meeting was adjourned at 11:55 P.M.

Respectfully submitted,

Lisa Moss
Council Staff
Meeting digitally recorded

Vincent Cervoni, Chairman

Date

Deborah McKiernan, Town Clerk

Date

RECEIVED FOR RECORD 8-22-22
AT 4:00 P.M. AND RECEIVED BY
Deborah McKiernan TOWN CLERK



Town of Wallingford
Department of Engineering
45 South Main Street
Wallingford, Connecticut 06492
Tel: (203) 294-2035; Fax: (203) 284-4012

RECEIVED
MAYOR'S OFFICE
22 AUG 30 PM 12:30
Alison M. Kapushinski, P.E.
Town Engineer

7

MEMO

TO: Mayor Dickinson
FROM: Alison Kapushinski, P.E. – Police Station Steering Committee Chair AMK
RE: Police Station Steering Committee Update
DATE: August 30, 2022

Mayor,

The Police Station Steering Committee has been working diligently with the design team and construction manager to progress the design of the new Police Headquarters at 100 Barnes Road. We would appreciate the opportunity to update the Town Council of our progress, and request to be added to the September 13, 2022 meeting agenda.

If you have any questions or require additional information, please let me know.